

NATIONAL LOCAL TECHNICAL ASSISTANCE PROGRAM ASSOCIATION

2014 NLTAPA

Training Resources Workgroup Work Plan

Workgroup Members	Purpose
Victoria Beale, Ohio LTAP, Chair Matheu Carter, Delaware LTAP, Asst. Chair George Huntington, Wyoming LTAP Mark Hood, Pennsylvania LTAP Ted Green, NJ LTAP Andrew Morgan, WV LTAP David Orr, NY LTAP Nicole Frankl, NE LTAP Nick Jones, UT LTAP Gwen Montgomery, IL LTAP Rebecca Mayher, AZ LTAP Bobby McCullouch, IN LTAP	 GOAL: Determine LTAP/TTAP training product needs, identify existing training product resources and recommend training products. MISSION: Establish and maintain a listing of training resources available to centers. Lead development of training resources as needed by the centers.
Advisory Members Susan Monahan, LTAP/TTAP Clearinghouse Jeff Zaharewicz, FHWA	Build relationships with other transportation training organizations in an effort to establish resource sharing and eliminate duplication of efforts in the creation of training materials.

Task	Due Date	Budget
1. NHI Safety Course Reviews	On going	
a. Provide and annually update a list	On-going	None requested
of subject matter experts for NHI		
on individuals willing to review		
courses on-demand as they are		
updated to provide a local public		
agency (LPA) perspective		None requested
b. Review NHI courses on-demand as	On-going	Trong requested
they are updated to provide a local		
public agency (LPA) perspective		



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2. Resource Syntheses Creations		
a. Safety training resource needs based on Needs Assessment b. Asset Management training resource needs based on Needs Assessment		None requested
3. Course Development Resources Library a. Continue promotion of YouTube and Flickr Accounts – including Videos as identified by the Needs Assessment	On-going	\$50.00 (flickr account annual fee)
b. Work with the Clearinghouse to create focus areas in the database consummate with the Needs Assessment results (complete courses with instructor notes and PowerPoint files)	On-going	
4. Review of TCCC Courses a. Develop a schedule to review TCCC courses i. Course 1 Review ii. Course 2 Review iii. Course 3 Review	2/2014 6/2014 9/2014 12/2014	None requested
5. Needs Assessment a. Utilizing survey results, establish a multi-year plan to address the needs determined to exist in the survey results.	On-going	None requested
6. Training Partnerships a. Continue training partnership with National Transportation Training Directors (NTTD) Association through i. attendance at annual NTTD meeting ii. exploration of and	TBD	\$1,800.00



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recommendation on methods training resources can be shared by both groups b. Continue partnership with the Transportation Coordination Curriculum Council through i. attendance at annual TCCC meeting if held at NTTD	TBD	None requested
Conference ii. exploration of and recommendation on leveraging training resources of both groups to maximize resources delivered to our customers c. Establish partnership with the Technology Transfer (T2) workgroup to build synergy and resource sharing among the groups.	On-going	None requested

Total budget request for CY 2014

\$1,850.00