



American Public Works Association (APWA) and the National LTAP Association (NLTAPA) 2016-2020 Memorandum of Understanding (MOU)

The Partners

The American Public Works Association

The American Public Works Association (APWA), an educational not-for-profit, was organized for the purpose of the advancement of the theory and practice of the design, construction, maintenance, administration and operation of public works facilities and services; the dissemination of information and experience upon and the encouragement of the adherence by public works officials to a high professional standard; and the professional and social improvement of its members.

The APWA exists to develop and support the people, agencies, and organizations that plan, build, maintain, and improve our communities. Working together, APWA and its membership contribute to a higher and sustainable quality of life.

The National Local Technical Assistance Program Association (NLTAPA)

The National Local Technical Assistance Program Association (NLTAPA) is a not-for-profit organization representing and serving 58 LTAP and TTAP (tribal) Centers in the United States and Puerto Rico. The LTAP/TTAP Centers comprise an established network of transportation centers throughout the country with a mission of identifying and disseminating the latest in technology and training to local transportation policy makers or transportation professionals in the field. Primary areas of LTAP/TTAP service delivery are roadway safety, infrastructure management and maintenance, worker safety, and organizational excellence. The main objectives of NLTAPA, in representing the LTAP/TTAP Centers, are to build awareness about LTAP/TTAP in the transportation community, assist FHWA with developing priorities for the LTAP/TTAP Program, and build the capacity of each Center to best meet the needs of its customers.



Purpose of the Document

The partnership agreement between APWA and NLTAPA was last signed in 1998. This agreement replaces the prior version.

American Public Works Association (APWA) and the National Local Technical Assistance Program Association (NLTAPA) seek through this agreement to strengthen the partnership between our organizations. Our common purposes are to foster a safe, efficient, environmentally sound transportation system. Our common methods are to improve the skills and knowledge of local transportation providers through training, technical assistance and technology transfer. We intend to do so by:

- Working to identify ways to better serve local and tribal governments with street and highway responsibilities through collaborative education efforts.
- Working together at both the national level and at the level of individual APWA chapters and Local/Tribal Technical Assistance Program (LTAP/TTAP) Centers to improve the identification of common interests and issues relating to our collective involvement in transportation systems.

Review and Renewal of this Partnership Agreement

It is understood that this partnering agreement is conceived as a living document, meant to change as circumstances and priorities warrant, that it is a beginning point and not a destination, and that the *Suggested Actions* below, detailing specific projects and activities that the national organizations' Chapters and Centers may undertake, is intended as an integral part of this understanding. Further still, it is agreed that each signatory will identify a liaison(s) who will monitor and review the implementation of the agreement from time-to-time and recommend amendments to the governing bodies of the respective associations as necessary and desirable.

- APWA will identify a member from to serve as a liaison to the NLTAPA organization.
- NLTAPA will identify a member from the *Partnerships Work Group* to serve as a liaison to APWA. The Liaisons will work together to identify opportunities for engagement between Associations.

This partner agreement will be instituted for a period of four years, and it will be reviewed by both associations on the fourth anniversary of its signing.



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General Partnership Goals

- 1) Maintain regular and productive communications between APWA and NLTAPA at the national level.
- 2) Implement national-level partnership activities that engage APWA Chapters and LTAP/TTAP Centers to benefit local governments.
- 3) Support the continuation and growth of APWA and NLTAPA.
- 4) Promote and encourage engagement between APWA Chapters and individual LTAP/TTAP Centers for the purpose of increasing the quality and quantity of training, technical assistance and technology transfer to local governments.

Suggested Actions

The national associations will:

- Investigate opportunities to coordinate training programs, such as individual LTAP/TTAP Center Roads Scholar Programs with APWA's professional development programs.
- Commit to sending representatives to each other's national conference every year.
- Share national-level training opportunities with each other.

Individual APWA Chapters and LTAP/TTAP Centers are free to choose any of the actions listed below which they consider appropriate for their partnerships or develop their own action items:

- Develop a common cooperative approach or direction to address the needs of local transportation agencies in their respective areas.
- Encourage the development and execution of a partnering agreement between the two organizations that includes an Action Plan detailing the specific activities and time frame to implement the partnership.
- The nationally appointed Liaisons can work together to identify opportunities for engagement at the local level of each organization.
- Invite members of one organization to serve on the other organization's advisory committees, review panels and other groups charged with assessing needs for designing and evaluating training and technology transfer programs.
- Coordinate the scheduling of conferences and training sessions.
- Provide speakers or trainers for one another's conferences and educational sessions.



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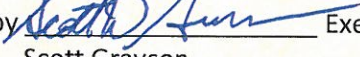
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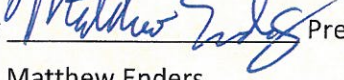
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- Exchange information from their mailing lists.
- Encourage the adoption of new technologies to foster a safer, more efficient and environmentally sound transportation system; for example, an APWA chapter hosting an LTAP demonstration of new technologies.
- Exchange articles on topics of mutual interest for publication in one another's newsletters.
- Provide financial benefits to each other, such as providing a free registration to an LTAP/TTAP Center for the Chapter APWA conference or providing a free seat in LTAP/TTAP training classes to an APWA representative.

Adopted by  Executive Director, APWA on 7-20-2016 (Date)
Scott Grayson

Adopted by  President, NLTAPA on 7/20/2016 (Date)
Matthew Enders