In order to manage a group or its content, you must be logged in and you must have the appropriate role in that group. For **Workgroups**, this means you must have the role *Chair* or *Administrator Member.* For **Regions**, you must be a *Regional Representative* or an *Administrator Member*.

The Group Homepage

Each group has a homepage. On the group homepage, visitors can see a quick summary of what your group is about, they can see the latest news, any upcoming meetings, and important files. **Workgroup** homepages feature a group membership list. **Region** homepages feature a coverage map.

 Additionally, each group page features a navigation menu that provide links to more content.

Editing Your Group

A user with the appropriate role in a Workgroup is able to change the group’s **Name, Title Banner**, the **Group Description**, the **Workgroup Goal,** and **Workgroup Mission.** The **Group Description**, **Workgroup Goal**, and  **Workgroup Mission** are viewed by clicking on the **about**  link in each group.

To edit these areas, click on the **Edit** Button in the title area.



Clicking on this link will bring you to the page’s edit form. On this form, you can change the values given above. Click **Save** to save your changes.