



## NATIONAL LOCAL TECHNICAL ASSISTANCE PROGRAM ASSOCIATION

### Safety Work Group Meeting Minutes Monday, September 9, 2013

- **Welcome and Roll Call – Michele Beck**

**Centers:**

Michele Beck, MT LTAP  
Dan Cady, NE LTAP  
Matthew Enders, WA LTAP  
Mike Fitch, OH LTAP  
Dina Johnson, KY LTAP  
Janet Leli, NJ LTAP  
Richard Rolland, Eastern WA TTAP  
Laura Slusher, IN LTAP  
Steve Strength, LA LTAP  
Dennis Trusty, ND TTAP  
Marie Walsh, LA LTAP

**FHWA/LTAP/TTAP Clearinghouse:**

Cameron Ishaq  
Susan Monahan  
Jeff Zaharewicz

**Partners:**

Dave Brand, NACE  
Cathy Gillen, Roadway Safety Foundation

- **LTAP/TTAP Joint Safety Program Update – Cameron Ishaq and team**

Cameron outlined how the Joint Safety Program, that was established some years ago, has been focusing on how to do a better job of sharing information within the LTAP/TTAP community; how to keep information moving and who the Joint Leadership group is comprised of and what it is doing. By providing more deliverables and keeping information flowing, their focus will be on providing clarity on what is being done across the entire program.

- **New Format for Safety Work Group Meetings: Three parts**

1. Each meeting will start with Joint Leadership Group updating on what is happening and who to contact for resources;
2. Bring resources to SWG regarding what centers are doing and have a walk-away with some new knowledge;
3. Partners come in with their deliverables and connect with Centers and Centers with them.

Goal is to get more centers involved with Safety Work Group.

Meeting every other month – next meeting will be November 18, 2013, Monday, 1:00pm.

- **Safety Tools, Resources and/or Practices for Centers – Highway Signs and Markings**

- Presentation: HSIP Sign Projects: Indiana's Experience by Laura Slusher, Indiana LTAP. Laura's presentation detailed how Indiana DOT uses the HSIP program to fund sign inventory and sign replacement projects and lessons learned from these projects. Laura also discussed Indiana LTAP's role in assisting local agencies in procuring these HSIP funds. Go to this link for live recording: <https://connectdot.connectsolutions.com/p6smf70rz9x/>
- Presentation: Funding Local Traffic Signs & Markings in Nebraska with Safety Funds, HSIP & HRRR Statewide Applications by Dan Cady, Nebraska LTAP: The presentation was a brief description of the sign and post projects funded by using HRRR safety funds from the HSIP Committee on a statewide basis. Approximately 7 statewide signing projects were completed and are in process as of the fall of 2013. Nebraska LTAP and the County Association of Highway Superintendents create an information letter and order packet to be sent to each county by email and then the county confirms their commitment to the project by formal resolution and order of materials. The county provides their match by committing to install and maintain to MUTCD standards all materials ordered. NE LTAP provides the field administration and quality control of the project for the HSIP Committee. These projects have been significant in reducing the number and severity of crashes on rural owned in Nebraska. Go to this link for live recording: <https://connectdot.connectsolutions.com/p6smf70rz9x/>
- **Roundtable Discussion:** Janet Leli and Cameron Ishaq are finalizing previous peer exchanges and will have information ready for dissemination soon.

- **Summary Report-out and/or Action Items** - Janet Leli requested the above presentations be listed on Forum, NLTAPA website, and sent to listservs.

- **Safety Partners Update**

- **Cathy Gillen, Roadway Safety Foundation – 2013 Roadway Safety Guide:** Their guide will be available in November. Printing 1,500 copies but the electronic manual is very interactive (ODP-online digital publisher) including Tweeter, Facebook, and other items that are hyperlinked in the index to the rest of the manual. This guide has been designed for lay person like an elected official, not engineers. It provides possible solutions to many roadway issues involved in fatal crashes, speeding, large truck crashes, teenagers speeding, etc. She looks to LTAP/TTAP centers to provide distribution to their constituents and any feedback on content. She will be providing possible article for distribution notice when guide goes on line.
- **Dave Brand, NACE:** Appreciates brief safety articles Lisa Harris, Kansas LTAP, is providing and gathering for their newsletter. Brand just attended Ohio NACE meetings with focus on safety and peer exchanges. Regarding local road safety plans, they are watching Minnesota's approach and determining asking local agencies what they want to do in designing their plans.
- Matthew Enders, Washington LTAP, noted State DOTs are interested in local road safety because states are going to be measured on their safety, including local roads. States are looking at developing more safety training for local agencies similar to Roadway 365, providing some type of safety certification, all leading to less fatalities. Safety certifications would involve training with HSM (Highway Safety Manual) + CMF (Crash Modification Factors) = Local Road Safety Plan. This would be a step-by-step progression.
- Brand noted the next NACE meeting is November 6, 2013, in Laughlin, NV. Marie Walsh will be helping Dave work on a Local Roads Safety Action Plan for the next 24 months and is requesting other SWG members to get on board. Contact Marie.

- **Other Business**

- Jeff Zaharewicz requested, on behalf of Rosemarie Anderson, if those who held a peer exchange are applying any changes on how they operate. Dan Cady, NE LTAP, noted their relationships with their State DOT and State FHWA has been re-invigorated and continues enforcement in right direction. Although Matthew Enders, WA LTAP, will be having their safety peer exchange soon, Washington DOT has started to share and present to local agency context with crash data they share with local agencies, rather than just raw data. Marie asked other centers please send any information they have regarding their story on effect of peer exchanges at regional meetings to Michele Beck ([mbeck@coe.montana.edu](mailto:mbeck@coe.montana.edu)) who will forward your information to Rosemarie and JTL to be distributed to all.

- **Next Meeting: November 18, 2013 – Monday – 1:00pm Eastern**