**NLTAPA Winter Business Meeting Agenda**

Sunday, January 7, 2017

1310 N Courthouse Rd / Arlington, VA 22201

FHWA Offices, Suite 300 (3rd Floor)

**Note**: *The NLTAPA Executive Committee will be holding a meeting on*

*Saturday, January 6, 2018 from 5-7 PM,   
location Whitlow's On Wilson 2854 Wilson Blvd, Arlington, VA 22201.*

8:00 AM – 8:30 AM Registration and Continental Breakfast

8:30 AM – 9:00 AM Welcome – David Orr, Acting President

* Roll Call – Melissa Townsend - Secretary
* Approval of Meeting Agenda
* Approval of Minutes from Summer Business Meeting
* 2018 Nominating Committee
* Update of NLTAPA Bylaws
* National Achievement Award
* New Innovation and Implementation WG

9:00 AM – 9:50 AM Work Group/Joint Program Updates (10 minutes each)  
(2017 Highlights, 2018 Work Plans)  
Communications, Professional Development,   
Safety, Training Resources

9:50 AM – 10:00 AM National Conferences 2018 & 2019 – David Orr, President-Elect

10:00 AM – 10:15 AM Break

10:15 AM – 10:30 AM Treasurer’s Report – Victoria Beale, Treasurer

10:30 AM – 10:45 AM 2018 NLTAPA Budget – Donna Shea, Vice President

10:45 AM – 11:45 AM Partner Updates – Donna Shea

11:45 AM – 12:45 PM Lunch   
(**Clarendon**: Professional Dev. WG’s New LTAP Orientation – ???)

12:45 PM – 1:00 PM NCHRP Project 49-10

1:00 PM – 1:45 PM FHWA Center for Local Aid Support (CLAS) Program Updates/Information – Victoria Peters, FHWA CLAS

1:45 PM – 2:00 PM Break

2:00 PM – 3:00 PM Local Innovation Training and Outreach Efforts – Keith Knapp, IA LTAP

3:00 PM Adjourn

3:15 PM – 4:00 PM Work Group Breakout Sessions (We need to be out by 4 pm)

**Files and Materials**

[**https://3.basecamp.com/3126934/projects/5984314**](https://3.basecamp.com/3126934/projects/5984314)

**Virtual Meeting Attendance – Listen only, use Chat Pod for Q&A**

Conference Toll Free Number: 866-434-5269

Participant Passcode: 1171779

To join the meeting:

<https://connectdot.connectsolutions.com/clas/>

**Session Details:**

10:45 AM – 11:45 AM Partner Updates

* AASHTO, Kelly Hardy
* NACE, Brian Roberts
* NTTD, Mary Leah Coco
* FHWA Partner Offices
  + National Highway Institute, Valerie Briggs,
  + Resource Centers, Hillary Isebrands
  + Safety – Rosemarie Anderson, NHI,
  + Center for Accelerative Innovation & Center for Workforce Development,   
    Victoria Peters (may ask if she can move this to the FHWA update section)

12:45 PM – 1:00 PM NCHRP Project

* Synthesis Topic 49-10: Transportation Workforce Planning and Development Strategies ENO Center

2:00 PM – 3:00 PM Local Innovation Training and Outreach Efforts – Presentations from LTAP Centers. – Keith Knapp, IA LTAP

* Renée Railsback, CO LTAP
* Tim Colling, MI LTAP
* Marie Walsh, LA LTAP
* Keith Knapp, IA LTAP
* EDC-5 – Tony Furst or Victoria Peters, FHWA Office of Innovative Program Delivery

3:15 PM – 4:00 PM Work Group Breakout Sessions

Room Assignments

* Communications, **Washington 1**
* Conference Planning, **Washington 2**
* Training Resources, **Maryland**
* Partnerships, **Clarendon**
* Local Roads Safety Plans – Hillary and Others, NACE, **Virginia**