



NATIONAL LOCAL TECHNICAL ASSISTANCE PROGRAM ASSOCIATION

Safety Work Group Minutes

Monday, December 10, 2012

1:00 PM EDT

LINK TO JOIN THE WEB CONFERENCE

<http://fhwa.na3.acrobat.com/ltaptapsafetywgmtg/>

TELECONFERENCE NUMBER TO ACCESS AUDIO PORTION

Toll-free number: 877-336-1839

Participant passcode: 5440010

Carla Anderson, APWA
Rosemarie Anderson, FHWA Office of Safety
Michele Beck, MT LTAP
David Brand, NACE
Victoria Beale, OH LTAP
Kevin Burke III, IL LTAP
Matt Carter, DE LTAP
Joe Cheung, FHWA Office of Safety

Tim Colling, MI LTAP
Matthew Enders, WA LTAP
Janet Leli, NJ LTAP
Tom McDonald, IA LTAP
Joni Graves, WI LTAP
George Merritt, FHWA Resource Center
Susan Monahan, LTAP/TTAP Clearinghouse
Todd Morrison, KY LTAP
Brian Roberts, NACE

Mark Sandifer, FHWA Resource Center
Karen Scurry, FHWA
Laura Slusher, IN LTAP
Richard Rolland, Eastern WA TTAP
Dennis Trusty, NP TTAP
Marie Walsh, LA LTAP
Jeff Zaharewicz, FHWA TPP

- **Welcome and Roll Call by Marie Walsh, LA LTAP**
- **LTAP/TTAP Joint Safety Program Update** – Jeff Zaharewicz, FHWA TPP, reported the SWG Joint Leadership met in November and continue working on the safety topics for Regional LTAP/TTAP meetings. They have reviewed past Regional meeting session and a common topic is providing county-wide safety plans. They also will keep their focus on the national meeting as well as TZD and working with Brian Roberts, NACE in the coming year. Janet Leli also mentioned they have a condensed report regarding Regional Meetings at TRB and what they are planning for the national summer conference. Marie Walsh explained they are also working on the NLTAPA Safety Work Plan and should have that wrapped up in the next couple of weeks.
- **LTAP/TTAP New Initiatives for 2013:**
 - **Ohio LTAP 2013 Initiatives**
 - Roads Scholar Program Enhancement – “Safety Distinction” – a distinction which can be earned on a three year basis and renewed every three years thereafter. Only open to our Roads Scholar graduates. Will require them to attend a set number of designated ‘safety’ workshops/training sessions within a three year window. Can renew and maintain the distinction by continuing to attend designated ‘safety’ workshops/training sessions in each consecutive three year period. (Similar to CEUs or CPDs for Engineers/Surveyors, but focused on roadway safety topics for our Roads Scholar Graduates.)
 - Township Signage Program – We have received a \$1 million dollar grant from the DOT’s safety section to be utilized exclusively for funding a systematic signage improvement program for Ohio’s townships. The funding will be focused for 2013 on the top 50 High Risk Rural township locations (intersections and corridors) and will be at 100% for signage, posts, etc. Installation will occur with the township forces. We anticipate not only being able to address these ‘black spots’ but also being able to share the systematic signage treatment package information being developed for this program with the other townships for their use.
 - **Washington LTAP 2013 Initiatives**
 - With the help from the FHWA Resource Center, they developed a safety analysis program using the collision data available. They provided a pilot course in October and then had three rounds of that

training on countermeasures, locations, and basic analysis. They received positive feedback and will continue to provide this training in 2013.

- Safety Data Peer Exchange was a process to distribute collision and comparisons for regions statewide, county, and city agencies to send with their data areas that stand out. One focus was horizontal curve crashes that stood out. This process involved sharing information, not just data. This will be looked at again in 2013.

- **Kentucky LTAP 2013 Initiatives:**

- We have made plans to bring Craig Allred back in the summer for the RSA training. This was extremely popular with locals earlier this year and felt we needed to have him back.
- Next week and on into the new year, we are starting new training, Horizontal Alignment Signing training. Our pilot is next week and we plan on having this workshop at least 3 more times next year.
- All of our Work Zone Traffic Control courses are being updated and will be fresh for next year. In addition, this is our fifth year of training and requalifications will be starting next year. We currently have 15 Technician and Supervisor requalifications on the calendar for next year.
- The Safety Circuit Rider program will be continuing. Kentucky LTAP may be looking at even more counties and broadening in the program to include more safety initiatives for the locals.

- **Iowa LTAP 2013 Initiatives:**

- Tom McDonald explained they will continue with Roads Scholar program and retroreflectivity training. They have been training on recent revisions in the MUTCD, assisting local agencies understand those items without compliance dates and clarifying that information.

- **Illinois LTAP 2013 Initiatives:**

- Kevin Burke III outlined they also will continue with recent training regarding rural sign training and sign up grades for townships and counties. They also have been working on data trees with regards to types of crashes. For now they are looking at how MAP 21 may impact their program.

- **Indiana LTAP 2013 Initiatives:**

- At this point they are continuing to provide data to local agencies and following change in DOT HSIP funding. The Center is still preparing projects for 2013.

- **NLTAPA Safety Work Group Focus Area Updates**

- **Technical Resources and Services** - Tim Colling introduced a draft proposal from the Highway Safety Performance Committee for a possible LTAP/TTAP Preconference Workshop for Summer 2013 Conference titled "Safety Management in a Data-Limited Environment." Just a brief background on the proposal: Tim has been working with the Highway Safety Performance Committee over the past year on this proposal. Their committee wanted to work with the SWG to promote highway safety. There were requests from LTAP/TTAPs wanting training focused on local governments that had little or no crash data. Discussion followed and it was determined that the following request will be sent out immediately because of time limits for Tim to take this proposal back to the HSP Committee meeting on Thursday, December 13, 2012, with input from LTAP/TTAP members of suggested changes or additions. Also the responses will determine if Tim will inform the HSP committee YES or NO of we want this type of "train-the-trainer" information in possibly a six-hour session on Monday at the beginning of NLTAPA 2013 summer conference. (Draft proposal available on Forum and at NLTAPA Safety website.)
- **Communications and Outreach** – Michele Beck, MT LTAP, announced that the NLTAPA TRB agenda is set and registration is available on the Forum or this link:
[http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/National LTAP Association Training Resources Work Group/Pages/NLTAPA TRB Winter Meeting Enrollment.aspx](http://www.dot.state.oh.us/Divisions/Planning/LocalPrograms/LTAP/National_LTAP_Association_Training_Resources_Work_Group/Pages/NLTAPA_TRB_Winter_Meeting_Enrollment.aspx)
- **WF and Capacity Building** – Janet Leli, NJ LTAP, said the primary focus right now is the Summer conference workshop. There will be a regional meeting template available at the NLTAPA TRB meeting also.

- **NLTAPA Training Product** – Victoria Beale, OH LTAP, reported they have returned the five NHI courses this committee reviewed with comments. They are now in the process of being considered by NHI. They are also looking into the HSM training.
- **FHWA TPP**- Jeff Zaharewicz said the two Peer Exchanges set for March 2013 with a combination of Region 3 and 5 and then in June 2013 with Region 4 will have their own regional flavor. There will be good discussions about integrating the local perspective, not just LTAP/TTAP, but local government.
- **NACE**: Dave Brand and Brian Roberts, NACE, expressed interest in what LTAP/TTAPs are accomplishing in the safety arena at these regional meetings. Although Rosemarie noted there will not be travel funds for these agencies, both Brian and Dave said there should be NACE representatives available to attend the meeting sites by driving. Brian and Dave are very interested in these regional meetings to promote TZD and the county safety plan which will be part of their national conference April 21-23, 2013. At this conference, the focus will be on Data Acquisition, Analysis, Planning and Toward Zero Death. They look forward to working with LTAP in marketing BMP for TZD and what action items and steps counties need to take in meeting the TZD initiative and preparing a county safety plan. Rosemarie looks forward meeting with Dave and Brian immediately to help move TZD/county safety plans forward for counties, via LTAP.

Partner Reports

Rosemarie Anderson, FHWA Office of Safety

- **County-wide Safety Plans**: Presentation on “Developing Local Road Safety Plans” is now available. This will be an agenda item at NLTAPA regional meetings. A joint effort with NACE to ensure coordinated delivery is being developed. These Local Road Safety Plans are a great way to accelerate local safety efforts (or even get them started.) If you are interested in this presentation, please contact Rosemarie at rosemarie.anderson@dot.gov.
- **HRRR**: FHWA is studying best practices for addressing roadway safety on high risk rural roads via a Technical Oversight Working Group.

Karen Scurry, FHWA Office of Safety

Local Road Safety Assessment: Results of project to be released soon. Will the results impact your locals? The FHWA Office of Safety is conducting a questionnaire to determine the extent to which State DOT's are directing funding and other resources (such as training and technical assistance) to support the development, implementation and evaluation of local road safety improvement projects. The questionnaire was distributed to the State DOT safety representative on Friday, November 30, with a response requested by Friday, December 21. While the survey is directed at primarily State DOTs, we encourage respondents to coordinate with agencies representing local government agencies (such as LTAP) to complete the questionnaire. A copy of the distribution memorandum and questionnaire are available (they are posted on NLTAPA website or contact Michele Beck at mbeck@coe.montana.edu). The aggregate survey results will be documented in a final report, which will be available in the Spring of 2013. The final report will identify noteworthy practices, challenges and recommendations for targeted peer-to-peer efforts. If you have any questions, please contact Karen Scurry at Karen.scurry@dot.gov.

Joe Cheung, Horizontal Curve, Office of Safety

Enhanced Delineation and Friction of Curves: Joe discussed information on the efforts to promote this and the other new 9 Safety Countermeasures 2012. FHWA would like to promote the use of enhanced Delineation and Friction for Horizontal Curve. We would like for States and Locals, when they analyze their crash data, to consider installing enhanced delineation and High Friction Surface Treatments as viable options. **We would welcome any comments and suggestions with regard to how best to assist the local jurisdictions to implement the countermeasures.** Solutions can include both short term and long term as well. We would welcome some of your success stories and some of the lessons learned as well to allow us to better deliver the initiatives to your clientele. Feel free to provide feedback to Marie at mbwalsh@ltrc.lsu.edu or myself, joseph.cheung@dot.gov. Joe also mentioned at their Safety website, under local/rural road, there are training manuals available for local folks. They encompassed FHWA's three program areas: Intersections, Roadway Departure and Pedestrians: http://safety.fhwa.dot.gov/local_rural/training/

Cathy Satterfield, Visibility Team at HQ FHWA

Cathy requested feedback from SWG to her inquiry if an LTAP center would be interested in developing a class on Inspector Training for Retroreflectivity: 3 modules: 1) Overview of retroreflectivity, 2) Sign Inspection, 3) Pavement Marking Inspections. Discussion followed about how this training would be mostly for local agencies and thought the best format would be to incorporate LTAP/TTAPs into it. Also how would we offer this training to local agencies using the LTAP/TTAPs as a possible venue. (See Cathy's **Retro Inspector Course Input request on the Forum or on NLTAPA website under Safety.**) Victoria Beale offered this link to the information on Ohio LTAP systematic sign upgrades for counties: <http://www.ceao.org/aws/CEAO/pt/sp/cstpprograms> Look under "CSTP Sign Upgrade, HSIP Curve Sign Upgrade, and HSIP Safety Studies are Approved for FY 2013." Tom McDonald, Iowa LTAP, and Victoria Beale, Ohio LTAP, will discuss their training programs in depth with Cathy. There was also discussion about the best delivery and it was the consensus of those on the call face-to-face training is far more effective than an individual web-based training program.

Carla Anderson, APWA Transportation Safety Committee

In August 2013 we have the National APWA Congress and have two sessions being sponsored by our subcommittee they are as follows:

- High Friction Surfacing to improve safety (this is in partnership with the Winter Maintenance Subcommittee)
- Local & Rural Road Safety Tools by Rose Marie with FHWA

We also are working with Rose Marie Anderson (FHWA) on a Click, Listen & Learn Webinar on Safety Data and possibly Systemic Safety Tools to be included. This is planned for April 2013. The subcommittee is also looking to host another Roundtable partnership between a Local APWA and LTAP. We may try contacting the Kansas City APWA Chapter to host a second roundtable. Since the NCHRP State DOT Admin. Of Local Road Safety Aid came up, I just wanted to share that I was invited to be a member on this project.

- **2013 Work Plan and Budget Workshop:** Marie concluded this plan and budget is just being completed and will be presented at the January 13, 2013, NLTAPA TRB Meeting.
- **Winter Safety Bulletin 2013:** Marie requested from SWG members to send in their 2013 new initiatives to her or Michele to be published in the Winter Safety Bulletin for SWG.
- **Action Items/Next Steps:**
 - **Next NLTAPA SWG Meeting: January 13, 2013 •TRB •1310 N. Courthouse Road; Arlington, VA 22201 FHWA TPP Offices with SWG meeting at 3:45 – 5:00pm during Break Out Sessions.**
 - **Winter Safety Bulletin – Articles Requested**
 - **SWG Work Plan and Budget Presented at January 13, 2013 NLTAPA Meeting**
 - **Tim Colling Reports on HSP Train the Trainer Possible Workshop at NLTAPA 2013 Summer Conference**
 - **SWG Members respond to requests from Karen Scurry, Joe Cheung, Cathy Satterfield**