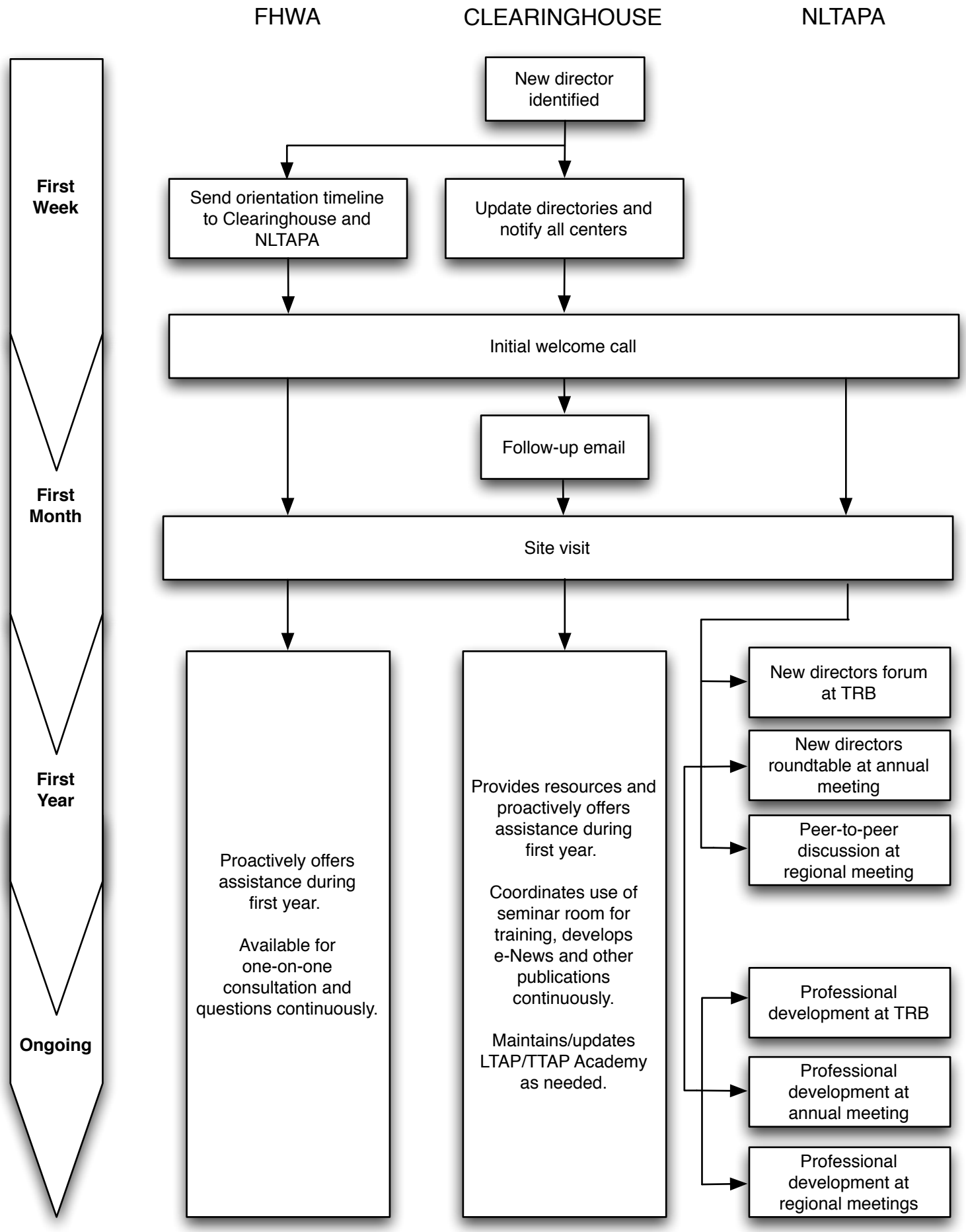Orientation & Professional Development Responsibilities