



# NATIONAL LOCAL TECHNICAL ASSISTANCE PROGRAM ASSOCIATION

## Safety Work Group Minutes - Revised

Monday, October 15, 2012

Carla Anderson, APWA  
Rosemarie Anderson, DOT  
Michele Beck, Montana LTAP  
David Brand, NACE  
Raymond Brushart, Ohio DOT  
Tim Colling, Michigan LTAP  
Ben Colucci, PR LTAP  
Bruce Drewes, ID LTAP  
Matthew Enders, Washington LTAP  
Joni Graves, WI LTAP

Cameron Ishaq, FHWA TPP  
Dina Johnson, Kentucky LTAP  
Janet Leli, NJ LTAP  
Tom McDonald, Iowa LTAP  
Susan Monahan, LTAP/TTAP Clearinghouse  
Todd Morrison, Kentucky LTAP  
Richard Rolland, Eastern WA TTAP  
Laura Slusher, IN LTAP  
Jeff Zaharewicz, FHWA TPP

- **Bruce Drewes welcomed all and noted Marie had other meeting commitments today.**
- **LTAP Joint Safety Program Update** – Bruce Drewes explained how the Leadership Document (an Excel sheet) was developed by the joint partnership of SWG and TPP to track and guide both our safety efforts. Cameron Ishaq further explained this document coordinates, collaborates, and communicates what the SWG and TPP have worked on and where we are heading. There was and is so much happening in transportation safety this document is “live” and continues to be modified and added to in order to provide a visual unified direction. The TPP is presently working on formulating recent past Safety Peer Exchanges into useable information for the LTAP/TTAP community. They hope to have something by the next SWG meeting in November.
- **NLTAPA Safety Work Group Focus Area Updates**
  - Technical Resources and Services** – Tim Colling said the Subcommittee (on Highway Safety Performance) is still working on nailing down particulars on their project: “Doing Quantitative Safety Analysis in Data Poor Environments.” This particular group focuses on pushing the research forward using quantitative safety analysis and the Highway Safety Manual, trying to reach local rural roads. There will be a call on November 5, 2012 and Tim will be there, Marie perhaps too. This project would focus on **HOW** you analyze any data you may have. The Subcommittee is discussing if this should be presented at the National LTAP/TTAP summer conference; go directly to LTAP/TTAP’s; or be delivered to local agencies. Bruce Drewes noted the NLTAPA Conference Planning Committee will be meeting October 22 to review preliminary recommendations. Tim will mention this at the November 5 call that they would need a program outline by December 2012 if they wanted to get on the 2013 summer agenda. Tim said either way they develop this program; it will be of great benefit for local jurisdictions and looks forward to reporting the Subcommittee’s direction.
  - Communications and Outreach** – Michele Beck recently sent information to SWG listserv on the Career Opportunity at FHWA for a Transportation Specialist; the November 15, 2012 Web conference on High Friction Surface Treatments; and has been working with Bill Bivin in updating the SWG membership on the NLTAPA website under Safety. She also noted the new Federal-aid Essentials for Local Agencies website is up and running, just Google “Federal Aid Essentials for Local Public Agencies.” This site has an excellent video library. Not only can you watch the video, on the same page there are resource links for more information. She again requested if you have information you want sent out to SWG or put on the Forum, she would be happy to help. Discussion followed regarding where to get printed resources. Two contacts included Carolyn Kramer at the LTAP/TTAP Clearinghouse ([ckramer@artba.org](mailto:ckramer@artba.org)), along with contacting Rosemarie Anderson ([Rosemarie.Anderson@dot.gov](mailto:Rosemarie.Anderson@dot.gov)) 202-366-5007 if you need more assistance in obtaining available FHWA Office of Safety resources. Ben Colucci, PR LTAP, also noted he has resources available, ([bcolucci@uprm.edu](mailto:bcolucci@uprm.edu)). Bruce requested Ben send him those activities he has been involved with because SWG (Marie and Tom McDonald) are developing a flyer

that will highlight safety activities and accomplishments to be used by FHWA and partners. This flyer will be used at TRB in January also.

**Workforce and Capacity Building** - Janet Leli reported Bruce, Marie, Cameron, and she met to review safety components for 2013. She also attended the Workforce Development Training session at the AASHTO Subcommittee on Safety Management Meeting the end of August. When Phil Barnard, Committee chair, stated there was a lack of trainers for implementing Safety 101, Janet talked with him about the use of LTAP/TTAP center trainers. She sent him a follow-up email this morning, October 15, and looks forward to a possible collaboration of DOT's and LTAP/TTAP centers.

**FHWA TPP (Technology Partnership Programs)** – Jeff Zaharewicz reminded everyone to keep visiting the FHWA Map 21 website for updates: <http://www.fhwa.dot.gov/map21/>. When web conferences are offered, please participate.

Cameron said with the third Peer Safety Exchange that just took place in New Jersey, from the thirty participants, FHWA had a fair sized representation, along with the MPO's and RPO's. The common thread at all the safety peer exchanges he attended is the delineation of what local participation has been in SHSP's. From these Peer Exchange action plans, there are efforts being made of how all can work toward local road safety.

### Partner Reports

- **FHWA Office of Safety:** Rosemarie Anderson noted there was not as much LTAP representation as they would have liked at the recent Region 1 Local Road Safety Peer Exchange at New Brunswick, New Jersey. However, those attending actively participated and represent the LTAP community well. The evaluations for the Region 1 peer exchange showed areas for where improvements could be made and they will be making adjustments to the peer exchanges as they move forward. The next ones will be for Region 4, possibly March 2013, and then a combination of Region 3 and 5 in June 2013. They are looking at schedules in order to wrap these exchanges up before June 30, 2013. The Northwest Peer Exchange report is still being reviewed and tweaked and will be providing this information hopefully sooner than later.
- On November 15, 2012, there will be a free web conference on High Friction Surface Treatments (HFST) – Roadway Departure Safety Web Conference 1:00 pm–2:30 pm EST. Registration is required using the link below: [http://www.nhi.fhwa.dot.gov/resources/webconference/web\\_conf\\_learner\\_reg.aspx?webconfid=25339](http://www.nhi.fhwa.dot.gov/resources/webconference/web_conf_learner_reg.aspx?webconfid=25339)
- A Kick Off Meeting for the new project Tools Training and Technical Assistance for Local and Tribal Road Practitioners will take place in the next few weeks. There will be a Technical Working Group to guide this project and I will be looking for LTAP and TTAP representatives for this working group. This will be a three year project. For those interested, please email Rosemarie.
- As some of you may know, Aaron Jette (Volpe) has been conducting an assessment of the Office of Safety Local and Rural Roads Program. As part of that project he is also developing a Strategic Plan for the Local and Rural Road Safety Program. It was suggested by safety leadership that local stakeholders provide input for the strategic plan. As a result sometime in the future Rosemarie will be soliciting input from the subcommittee.
- The workshop power point for the ***Developing Safety Plans, A Manual for Local Road Owners*** is completed and should be back from the contractor this week. We look to distribute it soon. Richard Rolland requested, if possible, for this information to be available for the 15<sup>th</sup> Annual NTTC in Phoenix, AZ, November 13-16, 2013: <http://ttap.colostate.edu/newsevent.aspx?id=192>. There will be information on MAP-21 and EDC also. Everyone is welcomed to attend.
- Rosemarie encouraged everyone to take advantage of the Peer to Peer Program that provides technical assistance through one-on-one assistance from a peer, training, peer exchanges, mini domestic scans. The program is still underutilized – funding is available.
- **NACE Update:** Dave Brand said there will be a conference call soon with regards to their 2013 April convention regarding NACE Safety Committee and HSIP funding. Their point of action will be developing county safety plans -- something they will be moving toward next year. He looks forward to hearing more about Tim Colling's committee outcome and how they seek to improve data sharing between locals and DOT. NACE is working on a goal by the end of the year to formulate a plan on TZD. This will tie in by teaming up with NACo and the MAP 21 implementation.  
Bruce noted that is great to have the data, but local jurisdictions want actual recommendations on how to make roads safer, they need help analyzing data. They need to get the information out of the data so they know what they can do to improve their roads. Dave said by going through this process, filling in gaps, data won't hold them back in making the

safety plans. There will be a planning meeting in two weeks to focus on what they present. **Bruce indicated someone from the SWG will visit with Dave before this meeting.**

- **APWA** – Carla Anderson said their first Road Safety Roundtable in September was successful as Lisa Harris, Kansas LTAP, explained the various resources available to local agencies. Some indicated they were not even aware of these resources. Carla could see this roundtable being held every six months to provide information to local agencies and looks to reaching out to the Missouri chapter also for assistance. Dave Brand, NACE, was glad to hear this type of communication was occurring for cities and could see it being used as a possible county source also, especially if the city can get data from KS DOT where they have more resources to do data analysis.
- **NCHRP 17-50 Lead State Initiative for Implementing the Highway Safety Manual Peer Exchange, Baltimore, August 27-29, 2012** - Bruce Drewes said it was an interesting meeting involved with the HSM. It was attended by mostly state DOT's data professionals and AASHTO. Their primary focus was on Crash Modification Factors and developing state correction factors for CMF numbers. State DOT's have resources with their own rural system and could assist county and city systems. It is important not to forget metropolitan and rural roads in the next plan at the safety management meeting next year.
- **Low Cost Rural ITS Project Committee** - Laura Slusher, IN LTAP, attended the October 3, 2012 meeting of the Technical Oversight Working Group (TOWG) meeting regarding the FHWA Low Cost Rural ITS project in D.C. It was a good mix of people in ITS along with NACE and a county engineer. They reviewed the guide book that focuses on gearing it toward rural concerns such as low maintenance costs, curve warning systems, emergency warning systems, etc. Discussions included how to market the book. There will be a conference call early next year to review a draft. Rosemarie thought the final document would be concluded by summer 2013.

#### **New Business**

- **Study of the Best-Practices for Implementing Cost-Effective Roadway Safety Infrastructure Improvements on High Risk Rural Roads (TOWG)** - Bruce Drewes asked Rosemarie about a guidance document for MAP 21 by Technical Working Group for Best Practices on HRRR that is being developed. Rosemarie believed it should be completed by next October 2013. This report is being based on a survey being developed for state DOTs and local agency input. James Dahlem, FHWA Office of Safety, is the manager for this project. Carla Anderson noted Greg Parker, APWA, was being selected to also serve on this committee and will know next time we meet in November. David Brand, NACE, is on this committee also.
- **Development of 2013 Safety Workgroup "Work Plan and Budget"** – Bruce Drewes is presently working on this work plan and budget to be prepared for the NLTAPA Executive Committee before the TRB January meeting in D.C. He will share this with the SWG at the December SWG meeting (December 10).
- **Action Items/Next Steps:**
  - **SWG Rep will be in contact with Dave Brand, NACE, before NACE's call for 2013 conference planning in 2 weeks**
  - **Tim Colling will report on November 5, 2012 meeting with Subcommittee on Highway Safety Performance for possible workshop for National LTAP/TTAP 2013 Pre-conference Meeting**
  - **Next Regular SWG Meeting: November 19, 2012 – 1:00pm EDT (NOTE: 3<sup>rd</sup> Monday due to Veteran's Day on 11/12/2012 second Monday)**
  - **Put on December SWG Agenda: Bruce Drewes reporting Work Plan and Budget to SWG members**